TERREBONNE PORT COMMISSION

**MINUTES**

**July 11, 2023**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Bill Purvis, Steve Crispino, Greg Landry, Jacob Brown, Dan Davis and Joe Caldwell

**Absent: John DeBlieux**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Jack Plaisance – T. Baker Smith and David Waitz**

###### Media: None

###### Guests: Pernell Pellegrin with Martin and Pellegrin and Judson Sanders

1. **WELCOME AND INVOCATION** 
   1. **Bill Purvis called the meeting to order and led with the invocation by Joe Caldwell and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present. Bill thanked T. Baker Smith for providing lunch.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – Pernell Pellegrin with Martin and Pellegrin was present to discuss the 2022 audit. He discussed the financial highlights, and the SAUP’s. The sexual harassment policy must be posted on the website and the sexual harassment report must be filed by February 1st even if there were no instances.**
3. **APPROVAL OF MINUTES AND ABSENCES**
   1. **A motion by Dan Davis and seconded by Jacob Brown approving the minutes of the June 13, 2023 regular meeting. No opposition. Motion passed.**
   2. **A motion by Dan Davis and seconded by Jacob Brown approving the absences of Steve Crispino and Joe Caldwell from the June 13th regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of June 2023 on a motion by Steve Crispino and seconded by Greg Landry. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion – David Rabalais advised that the project is complete and we are just awaiting the final paperwork.**
      2. **Boat Dock Status - David advised that the boat dock repairs are currently 30% complete.**
   2. **Other Port Projects**
      1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. He discussed pipeline surveys as the Kinder Morgan and Hilcorp lines were re-surveyed. A pipeline survey will be done on the Northern Reach in the next couple of weeks. Letters of intent were sent to Hilcorp, Kinder Morgan and Kinetica. Meetings will be set up with them. Courthouse research is still ongoing. A motion by Greg Landry, seconded by Joe Caldwell to approve the GIS invoice in the amount of $91,891.60. No opposition. Motion passed.**
      2. **HNC Maintenance Dredging (Corp) – David discussed his report. The dredge of the Northern Reach and the Bay Reach are complete. They plan to bring in another dredge for the Bay Reach to re-dredge some of the high spots. Short Cut Canal has also been dredged.**
      3. **HNC Rock Jetty – Working with Mike Henry and CPRA.**
      4. **Bollinger Project – Scheduled a meeting on August 8th.**
      5. **Shore Power Project – Judson Sanders was present to discuss the potential project. He discussed the process and the benefits to the Port. The proposed location is the site where Garbologist was located. David would like an engineering contract for Judson.**
      6. **Garbologist Settlement Agreement – A motion by Steve Crispino and seconded by Dan Davis to authorize David to sign the settlement agreement with Garbologist pending legal review. No opposition. Motion passed.**

**VII.COMMITTEE REPORTS – The Executive Committee will be present at the upcoming Bollinger meeting. The Finance Committee plans to meet to review the 2022 audit and the cash budget. The Marketing Committee met with two marketing firms and are still analyzing the proposals. Once finalized, the committee will report back to the board.**

**VIII.COMMISSIONER’S COMMENTS – Steve Crispino advised that he will be in Washington DC next week and plans to have dinner with Mike Henry.**

**IX.STAFF REPORT – Future Port Commission meetings will begin at 12:00 pm.**

**X.ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Dan Davis and seconded by Steve Crispino. The meeting was adjourned at 11:30 am. No opposition. Motion passed.**